

State Bar of California
Wiley W. Manuel Certificate for Pro Bono Legal Services
Instructions and Certification for Pro Bono Coordinators

The Wiley W. Manuel Certificate for Pro Bono Legal Services was created in 1989 to recognize the contributions of the many lawyers, law students, paralegals and secretaries in California who volunteer their time and expertise on behalf of low-income clients. Upon completion and submission of the form to the Office of Legal Services, Access & Fairness Programs, this application will be reviewed for eligibility of the Wiley W. Manuel Certificate for Pro Bono Legal Services recipients on behalf of pro bono attorneys that provide services through your program. Unless otherwise noted, the names of the attorneys submitted below may appear in local or state periodicals as part of a volunteer recognition effort.

By executing and submitting this declaration, you represent to the State Bar of California that, during the preceding twelve months, the volunteers who are listed on the attached sheet performed at least fifty hours of pro bono service through your program as defined as follows:

The voluntary provision of or enabling the delivery of legal services without expectation of compensation, other than the reimbursement of expenses, to indigent individuals or to not-for-profit organizations with a primary purpose of providing services to the poor or on behalf of the poor or disadvantaged, improving the law and the legal system, or increasing access to justice.

Please attach a separate sheet with names of your volunteers and the estimated number of pro bono hours they provided in the preceding twelve months. The number will not be published by name or program, but assists the State Bar in compiling aggregate statistics. Please also identify your volunteers as attorneys (with State Bar number), paralegals, law students, secretaries or others.

DECLARATION

I, _____, declare under penalty of perjury under the law of the State of California that the foregoing is true and correct.

Date: _____ Signature _____

Program: _____

Printed Name: _____ Title _____

Address _____

Phone number (____) _____

RETURN THIS FORM TO: **Michael Dayao**, Office of Program Development, The State Bar of California, 180 Howard Street, San Francisco, CA 94105, 415-538-2328, or email at: michael.dayao@calbar.ca.gov
(This form may be copied.)